



## Frequently Asked Questions about Dance Across Birmingham Registration

Dance Across Birmingham (DAB) offers up to four free dance classes to dancers of all ages. Even though classes are free, all participants must register to reserve a place in class. Online registration is ***strongly recommended*** in order to get your preferred classes. **Online registration is available through Wednesday, January 4, 11:59 pm.** After that, participants can still register onsite on January 7 from 9:00 am – 3:15 pm in the Lobby of the BJCC North Meeting Rooms. Please review these FAQs for more information about registration.

**How do I access online registration?** There are two ways to access online registration. 1) If you previously participated in Dance Across Birmingham, you will receive an Invitation to register for Dance Across Birmingham 2017. Respond by clicking on “yes” to access the event registration website. 2) You can access online registration by going to [www.danceacrossbirmingham.org](http://www.danceacrossbirmingham.org) and clicking on the red “Register Now” button.

**I registered for DAB in the past. Why didn’t I receive an Invitation?** There could be several reasons. Your email address may have changed or was not typed correctly, the Invitation could be in your spam folder, or you may have opted out of receiving emails from the Alabama Dance Council. Or, you may have been registered by someone else as a “Guest” and they did not enter an email address for you. In order to receive DAB event emails, please enter your email correctly and make sure that [rosemary@alabamadancecouncil.org](mailto:rosemary@alabamadancecouncil.org) is in your approved sender list.

**How do I register a group?** The group leader should register first in order to have control of the group’s registration. If possible, every registrant should use their own email address. The group leader must select each person’s classes before registering the next person. The system will not allow more than one person to register with the same email address. Use the “Add Person” button to register a group with individual email addresses. **However**, if you need to register additional family members that use a common email address or have group members who do not have an email address, please register them as your “guests” after you have registered yourself. NOTE: Their registration will be tied to the group leader and they will not receive any communication about this event except through you. Only you can modify or cancel their registration. If you cancel your registration, it cancels the registrations of all of your guests.

**How many classes can I take?** Each person can take up to four classes. There are four classes to select from at each class session time, and there are four class session times: 10:00 am, 11:15 am, 2:15 pm, 3:30 pm. Each class is one hour. Each person must take at least one class.

**What if a class is full when I register?** If a class is full, select another class that meets at the same time. During onsite registration, you will be able to swap class tickets as space opens up due to cancellations or no shows.

**Do I have to make a donation?** Dance Across Birmingham is a free event. However, this event would not happen without generous contributions from people like you combined with modest grant support we receive. A \$5 donation per person is *requested* but not required. **This year is the 10<sup>th</sup> Dance Across Birmingham!** Why not help us celebrate with a \$10 donation!

**Are tickets required for the Birmingham Dance Showcase?** This is a free performance and does not require an admission ticket to gain entry. The performance is 12:30 – 2:00 pm in the BJCC Mainstage Theater. Invite all your family and friends! You don’t have to take classes to attend the performance.

**What are my options for lunch?** No outside food is permitted at the BJCC. The concession stand will be open in the BJCC Theater Lobby to purchase food and drinks. Food is permitted in the theater during the performance.

**What if I need to cancel or modify my registration?** Access your registration from your confirmation email or go to [www.danceacrossbirmingham.org](http://www.danceacrossbirmingham.org) and click on “Register Now.” Click on “Already Registered” and enter your email and confirmation number. If you don’t have the confirmation number, click on the link to have it sent to you.