



# ALABAMA DANCE FESTIVAL 2023

January 13 - 22, 2023 | Birmingham, AL

## Studio Planning Guide

### Hello!

We are looking forward to your participation in the 2023 Alabama Dance Festival. As you prepare for your field trip, you may find this planning guide helpful.

Your primary contact is Kerri-Noelle Humphrey. If you have any questions/concerns not addressed here please contact me.

kerrinoelle@alabamadancecouncil.org  
256-513-1825 call/text

Looking forward to seeing you at the 2023 Alabama Dance Festival!

A handwritten signature in cursive script, appearing to read "kn".

Kerri-Noelle Humphrey  
Director, Programs

### Agenda at a Glance

- ✧ **Friday:** Audition classes, Opening Ceremony and Screendance Film Festival
- ✧ **Saturday:** Classes and Workshops, New Works Concert, Helen Simoneau Danse Concert
- ✧ **Sunday:** Classes and Workshops, Alabama Dance Showcase

## How much does it cost?

### Registration Types\*

	Without Membership	With Membership
Green/Red Track (Grades 6-11) Early Bird Festival Fee (Student) Ends Dec.31, 2022	\$210	\$175
Green/Red Track (Grades 6-11) Standard Festival Fee (Student)	\$235	\$200
Observer (Chaperone)	\$90	No change
Observer Volunteer (Chaperone)	\$65	No change
Purple Track Starving Artist (HS Seniors, College, Teacher) 2 classes, all tickets	\$70	\$60
Purple Track Standard Artist (HS Seniors, College, Teacher) 4 classes, all tickets	\$110	\$100
Purple Track Deluxe Artist (HS Seniors, College Teacher) 5 classes, all tickets	\$165	\$145

The most cost-effective way to register is to include the cost of an Alabama Dance Council Membership in their field trip fee. \$15/student, \$25/teacher. Chaperones do not receive a discount for membership \$35/person.

Lunch costs \$10/day  
Sandwich/Veggie Wrap, chips, cookie, fruit, water.

# How do I register my students?

## OPTION I – Register as an Individual w/Membership

- 1) Create a Membership Order [Click here](#)
  - 2) On the Personal information select Student (\$15) as your Membership Type.
  - 3) Once complete, select payment method.
  - 4) Please allow 24 (business) hours for your membership discount to become active.
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- 1) [Click here to begin the Registration process](#). If the parent is attending, create the Parent registration first.
- 2) On the Personal Information page carefully select a **Current Member** Registration Type\*
- 3) On the Registration Items page carefully select a **Current Member** Registration Item (contact Kerri-Noelle if you have questions)
- 4) Make your lunch preference for both days (Optional)
- 5) On the Registration Summary page, click Add a group member (this is where your dancers' registration begins)

## Dancer Registration

- 6) On the Personal Information page select his/her **Registration Type**
- 7) On the Registration Items page select the **Package**
- 8) Make their lunch preferences for both days (optional)
- 9) On the Registration Summary page, click Add a group member (repeat steps 8-10)
- 10) Once all group members have been registered, select Payment Offline/Other to receive an invoice.

Invoices should be paid within 60 days of receipt. Thank you.

**You/your students are *not required* to purchase a membership to attend the festival. Organization membership is required to perform.**

## How do I register my students?

### OPTION II – Register as an Individual w/o Membership

- 1) [Begin the Registration process](#). If a parent is attending, create the parent's (Primary Contact) registration first.
- 2) On the [Personal Information](#) page carefully select your Registration Type
- 3) On the [Registration Items](#) page carefully select your Registration Item
- 4) Make your lunch preference for both days (Optional)
- 5) On the [Registration Summary](#) page, click Add a group member (this is where your dancers' registration begins)

### Dancer Registration

- 6) On the [Personal Information](#) page select his/her Registration Type
- 7) On the [Registration Items](#) page select his/her Package.
- 8) Make their lunch preferences for both days (optional)
- 9) On the [Registration Summary](#) page, if needed, click Add a group member (repeat steps 8-10)
- 10) Once all dancers have been registered, select Payment.

Invoices should be paid within 60 days of receipt. Thank you.

# How do I register my students?

## OPTION III – Register as a Group w/Membership

- 5) Create a group Membership Order [Click here](#)
    - a) Create Teacher's (Primary Contact) registration first.
  - 6) On the Personal information select Organization (\$100) as your Membership Type.
  - 7) On the Membership Summary page, click Add a Group Member to begin students' registration.
    - a) Each student will need to have a unique email address and phone. You may use the school address for each student. Student (\$15)
  - 8) Once all students have been registered, select Offline/Other payment.
  - 9) We will send you an invoice. Please allow 24 hours for your membership discount to become active.
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- 1) Have each member (dancers and chaperones) of your group complete the form before you begin the registration process. \*\* (This is an optional step. You may begin at Step 3)
  - a) Middle (6-8) School [online class selection](#)
  - b) High School (9-11) [online class selection](#)
  - c) HS Seniors, College, Teachers [online class selection](#)
- 2) Contact Kerri-Noelle to receive the spreadsheet of your group's data.
- 3) [Click here to begin the Registration process](#). Create the Teacher's (Primary Contact) registration first.
- 4) On the Personal Information page carefully select a **Current Member** Registration Type\*
- 5) On the Registration Items page carefully select a **Current Member** Registration Item (contact Kerri-Noelle if you have questions)
- 6) Make your lunch preference for both days (Optional)
- 7) On the Registration Summary page, click Add a group member (this is where your dancers'/chaperones' registration begins)

### Dancer Registration

- 8) On the Personal Information page select his/her **Registration Type**
- 9) On the Registration Items page select the **Package**
- 10) Make their lunch preferences for both days (optional)
- 11) On the Registration Summary page, click Add a group member (repeat steps 8-10)
- 12) Once all group members have been registered, select Payment Offline/Other to receive an invoice.

Invoices should be paid within 60 days of receipt. Thank you.

\*\*This step allows you to collect all required information for each student, before you begin the registration process.

**You/your students are **not required** to purchase a membership to attend the festival. Organization membership is required to perform.**

## How Do I register my students?

### OPTION IV – No Membership

- 11) Have each member (dancers and chaperones) of your group complete the before you begin the registration process. \*\*(This is an optional step. You may begin at Step 3)
  - a) Middle School (6-8) [online class selection form](#)
  - b) High School (9-11) [online class selection form](#)
  - c) HS Seniors, College, Teachers [online selection form](#)
- 12) Contact Kerri-Noelle to receive the spreadsheet of your group's data.
- 13) [Begin the Registration process](#). Create the Teacher's (Primary Contact) registration first.
- 14) On the [Personal Information](#) page carefully select your Registration Type
- 15) On the [Registration Items](#) page carefully select your Registration Item
- 16) Make your lunch preference for both days (Optional)
- 17) On the [Registration Summary](#) page, click Add a group member (this is where your dancers' registration begins)

### Dancer Registration

- 18) On the [Personal Information](#) page select his/her Registration Type
- 19) On the [Registration Items](#) page select his/her Package.
- 20) Make their lunch preferences for both days (optional)
- 21) On the [Registration Summary](#) page, click Add a group member (repeat steps 8-10)
- 22) Once all group members have been registered, select Payment Offline/Other to receive an invoice.

Invoices should be paid within 60 days of receipt. Thank you.

\*\*This step allows you to collect all required information for each student, before you begin the registration process.

# Itinerary

## Friday, January 20, 2023

TBD	Arrival (bring luggage and dance bags to the dance studio)
TBD am	Meet in Dance studio to prepare for trip
TBD am	Leave studio
11:30 am	Arrive Alabama School of Fine Arts
12 pm	Check in, warm up for audition class
1 – 7 pm	Audition Classes
8:00 pm	Opening Ceremony (ASFA)
8:15 pm	Screendance Film Festival (ASFA)
10 pm	Check in to hotel

## Saturday, January 21, 2023

7:00 am	Breakfast at hotel (Bring all dance supplies to breakfast)
7:45 am	Roll call/ Loading
8:00 am	Depart hotel for class
9-10:30 am	Class 1
11-12:30pm	Class 2
12:30 pm	Lunch at The Dance Foundation
1:30-3 pm	Class 3
3:05 pm	Roll call/ Loading Depart for ASFA
3:30 pm	Arrive at ASFA
4:00 pm	New Works Concert (ASFA)
5:45 pm	Roll Call /Loading
6:00 pm	Dinner
7:15 pm	Roll Call/Loading
8:00 pm	Helen Simoneau Danse (UAB Alys Stephens Center/Jemison Concert Hall)
9:30 pm	Roll Call/Loading, return to hotel

## Sunday, January 22, 2023

7:00 am	Breakfast at hotel (Bring all luggage, dance supplies to breakfast)
7:45 am	Loading/ Roll call
8:15 am	Depart hotel for class
9-10:30 am	Class 4
11-12:30 pm	Class 5
12:35 pm	Roll Call/Loading
1:00 pm	Boxed lunch at ASFA
2:30 pm	Alabama Dance Festival Showcase
4:15 pm	Roll Call/Loading IMMEDIATELY following showcase
7:30 pm	Call/text parent for arrival time
8:30 pm	Arrive at studio

This schedule is provided for planning purposes only. Feel free to amend as needed.