



1405 C/D Weatherly Plaza  
Huntsville, AL 35803 256-881-5930  
Artistic Director, David Herriott--Associate Director Caitlynn Quintela  
AYBT Board of Directors

**AYBT Company Executive Director Job announcement:**

Looking for an Executive Director for the Alabama Youth Ballet Theatre. This applicant should be a flexible, positive person who has passion for the arts, is organized, and is a critical thinker.

Specific duties include:

1. The Executive Director shall have general supervision over the daily management of the business of the Corporation and shall be responsible for carrying into effect all actions and resolutions of the Board to the extent that such actions and resolutions are not made the responsibility of another officer of the Corporation. The Executive Director shall make such reports to the Board as it may require. The Executive Director shall be subject to the general direction of the Executive Board, and act as an Advisory reporter.
2. The Executive Director will attend Board Meetings, which occur 1-2 times a month. The Executive Director will work with the Board of Directors and Artistic/Associate Directors to resolve issues, assist committees (such as fundraising), and assist with special tasks or duties as needed.
3. The Executive Director will handle day-to-day affairs and HR related matters at AYBT. The Executive Director handles these things to allow the Board of Directors to focus on more long-term and strategic planning. Experience with Grant writing or the willingness to learn/complete Grant writing is imperative. This applicant will also act as a liaison to students, Directors, parents/guardians, and the Board.
4. This job is part-time, approximately 10-15 hours per week. Salary is negotiable based on experience and qualifications and will be a monthly lump sum amount.
5. The Applicant must not be a current company dancer, or a current company dancer parent/guardian.

Those interested should contact Leah Brislin at [leah@aybtheatre.org](mailto:leah@aybtheatre.org) with a resume.

Thank you,  
Alabama Youth Ballet Theatre